

# TEXAS ORTHOPAEDIC ASSOCIATION 2007 ANNUAL MEETING

## *Instructions for Poster Presentations*

**Please use the following instructions as a guide for displaying your poster:**

### **1. Constraints:**

The dimensions of the board can be no larger than 30" by 40". The poster must be able to free stand in an easel (TOA will provide the easel). All poster materials must be flush with the board not protruding more than 1/8". There can be no mechanical or electrical devices on the board. All material must be accessible without having to lift or turn pages. There can be no materials placed in front of, above, below, or to the side of the poster.

### **2. Title:**

Use block capitals at least 1" in height and legible at a distance of 6'. The title will appear in the upper left hand corner.

### **3. Authors' names and affiliations:**

Use block letters, upper and lower case, at least 1/2" in height.

### **4. Text:**

The basis for a successful poster is a balanced mixture of textual and pictorial presentation of the work. A clear, simple, uncluttered arrangement is the most attractive and the easiest to read.

- All lettering should be legible from a distance of six feet. Type size should be at least 24 point, in bold style. The typeface chosen should be a simple and clear one. Whereas titles should be in all capital letters, the rest of the text will be easier to read if typed in a combination of capital and lower-case letters.
- Illustrations should be simple and eye-catching, with unnecessary detail left out. Figures or illustrations should not be smaller than 5 x 7 inches.
- All figures and illustrations must be given a caption (brief title, key words).
- Photos should be enlarged enough to show relevant detail.
- Use colors for emphasis and to provide contrast. For example, the featured parts of the poster could be highlighted with warm colors, and the less important parts could be done in cool colors.
- Do not use standard computer printouts or type written material on posters unless the type is enlarged to be legible from 6' away.

**\*\* If you are planning on attending the TOA Annual Meeting, feel free to bring your poster presentation with you.**

**\*\*If you are not planning on attending the TOA Annual Meeting, please mail your poster presentation to the TOA office at 401 West 15<sup>th</sup> Street, Ste. 820, Austin, TX 78701.**