

Exhibit Rules & Regulations

Any infraction of regulations on the part of an exhibitor, his/her representatives, or both, will subject the exhibitor or his/her representatives to dismissal from the exhibition hall and dismantling of the exhibit, in which event it is agreed that no refund shall be made by Texas Orthopaedic Association (TOA) and, further, that no demand for redress will be made by the exhibitor or his/her representatives.

1. Exhibits which have a disruptive nature and/or unsuitable content, as determined solely by TOA are not permitted.

2. Live or recorded music attractions used in an exhibit must have prior written approval from TOA. Exhibitor must obtain own license for copyrighted music used in the exhibit space and will indemnify and defend TOA against any claims or suits alleging copyright infringement for the use of music by the exhibitor.

3. Advertising material or signs of firms other than those that have rented booth space are prohibited. Canvassing and solicitations of business, except by exhibiting firms, are prohibited. Exhibitors are restricted from soliciting customers in the aisles, outside the booth, or any other area of the show. Exhibitors must remain within their own space while distributing literature, products samples, or other materials.

4. As an accredited CME provider, TOA is governed by the Texas Medical Association's Standards for Commercial Support of Continuing Orthopaedic Education. In accordance with these standards, TOA has established the following policies for commercial exhibits held in conjunction with its educational activities:

- Arrangements for exhibits may neither influence planning nor interfere with the presentation of the educational activity.
- Commercial/promotional materials may not be displayed or distributed in an educational activity or in the same room immediately before, during, or immediately after the CME activity.
- Representatives of commercial supporters and exhibitors may attend the CME activity if they wish, but may not engage in sales activity in the room where the educational activity is held.
- Exhibitor is required to disclose via signage at the exhibit booth, FDA status of the Orthopaedic devices or pharmaceuticals displayed.

5. Exhibits must be confined to space purchased.

6. Beverages and Food: Giveaway of sample size snacks (food and/or beverage) requires prior permission and approval from TOA. Alcoholic beverages are not permitted.

7. No helium balloons or open flames (candles, lanterns, etc.) are permitted in the exhibit area.

8. TOA meetings are nonsmoking meetings. No smoking is permitted in the meeting rooms or exhibit areas.

9. There will be no subletting of space or use of a booth by two or more firms except by written permission of TOA.

10. Exhibitors must adhere to the opening and closing times of the exhibit hall. Early breakdown of booth or abandonment of booth space prior to the official closing of the exhibit hall could result in your company not being invited to exhibit in subsequent years.

11. Fire Protection: Booth decorations as well as any merchandise or materials attached to table skirts must be noncombustible or flame proofed. Electrical wiring must conform with all federal, state, and municipal government regulations and with National Electrical Code Safety Rules. If inspection indicates that an exhibitor has neglected to comply with these regulations, or otherwise incurs fire hazards, the right is reserved to cancel all or such part of the exhibits deemed irregular. Exhibitors must comply with local fire regulations.

12. No firearms are permitted in meeting rooms, exhibit area or display booths. *These regulations become a part of the agreement between the exhibitor and the Texas Orthopaedic Association. All points not covered are subject to the decision of Texas Orthopaedic Association.*

Requests may be submitted to:

Masa Pettit

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